



**PROVINCIAL POST-SECONDARY STUDY BURSARY
AIR CADET LEAGUE OF CANADA
(Quebec and Ottawa Valley)**

CANDIDATE FILE

Rank	Surname	Given Name	Sqn Number

CONTROL OF DOCUMENTS

Documents	Received	Date received
Candidate's application form (CPQVO-203)	<input type="checkbox"/>	
Personal Narrative	<input type="checkbox"/>	
School report card of <u>previous year</u>	<input type="checkbox"/>	
Letter from current school administrator	<input type="checkbox"/>	
One letter of recommendation from the Chairperson and Commanding Officer	<input type="checkbox"/>	

***Following regional selection interviews, any complete file of the regional cadet finalist (CPQVO-203, CPQVO-203EV and copy of all required documents) must be submitted via the respective regional FTP links before the deadline.**

I – IDENTIFICATION							
Grade / Rank		Nom/Surname			Prénom/Given Name		No. Esc / Sqn Number
Date d'inscription Enrollment Date			Date de naissance Date of Birth			Niveau scolaire actuel Current school level	Téléphone/ Telephone ()
J/D	M/M	A/Y	J/D	M/M	A/Y		
Adresse / Address (No civique et rue/Civic number and street)					Courriel / Email		
Ville/City					Code postal/Postal Code		
Cours d'été / virtuels suivis (Inscrire l'année & énumérer les cours) Summer courses / virtuals attended (List the year & title of each summer or virtual course)							

II – RENSEIGNEMENTS SUR L'ÉTABLISSEMENT POSTSECONDAIRE INFORMATION ON POST-SECONDARY INSTITUTION	
Nom de l'établissement / Institution name	
Adresse et code postal / Address and Postal Code	
Nom de l'établissement (si vous avez fait plus d'une demande d'admission) Institution name (if you made more than one application)	
Adresse et code postal / Address and Postal Code	

NOTE AUX ESCADRONS

Un seul candidat par escadron peut être présenté. Faire parvenir le formulaire au coordonnateur régional. La date limite est déterminée par ce dernier.

NOTE TO SQUADRONS

Only one candidate per squadron can be submitted. The application form must be forwarded to the Regional Coordinator, by the deadline he/she has set.

Candidat / Candidate

Signature

Date

Président comité répondant/
Sponsoring Committee Chairperson

Signature

Date

EVALUATION CRITERIA

CADET FILE

SUMMER / VIRTUAL COURSES	List of courses attended 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	1 point each		/5			
CURRENT RANK	Cpl/FCpl <input type="checkbox"/>	Sgt <input type="checkbox"/>	FSgt <input type="checkbox"/>	WO2 <input type="checkbox"/>	WO1 <input type="checkbox"/>	1 point 2 points 3 points 4 points 5 points	/5

SCHOOL RECORD (previous year)

GENERAL AVERAGE	<table style="width: 100%; text-align: center;"> <tr> <td>70% <input type="checkbox"/></td> <td>75% <input type="checkbox"/></td> <td>80% <input type="checkbox"/></td> <td>85% <input type="checkbox"/></td> <td>90% <input type="checkbox"/></td> <td>95% <input type="checkbox"/></td> </tr> <tr> <td>15 points</td> <td>20 points</td> <td>25 points</td> <td>30 points</td> <td>35 points</td> <td>40 points</td> </tr> </table>	70% <input type="checkbox"/>	75% <input type="checkbox"/>	80% <input type="checkbox"/>	85% <input type="checkbox"/>	90% <input type="checkbox"/>	95% <input type="checkbox"/>	15 points	20 points	25 points	30 points	35 points	40 points	/40
70% <input type="checkbox"/>	75% <input type="checkbox"/>	80% <input type="checkbox"/>	85% <input type="checkbox"/>	90% <input type="checkbox"/>	95% <input type="checkbox"/>									
15 points	20 points	25 points	30 points	35 points	40 points									

DOCUMENTS

LETTER FROM CURRENT SCHOOL ADMINISTRATOR	SUBMITTED BY DEADLINE	/5
ONE LETTER OF RECOMMENDATION FROM THE CHAIRPERSON AND COMMANDING OFFICER		/5
PERSONAL NARRATIVE	According to the CPQVO-203EV evaluation form	/10

Sub-total		/70
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INTERVIEW RESULTS (according to CPQVO-203EV evaluation)

FINAL INTERVIEW MARK	/30
RECOMMENDATION OF THE INTERVIEW COMMITTEE ----- ----- ----- ----- ----- ----- ----- ----- ----- ----- ----- ----- ----- ----- -----	

INTERVIEW COMMITTEE

NAME	SIGNATURE
1.	
2.	
3.	

SUMMARY

FINAL MARK (Minimum pass level: 70/100)	/100
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DECISION

1ST CHOICE <input type="checkbox"/>	2ND CHOICE <input type="checkbox"/>	3RD CHOICE <input type="checkbox"/>	4TH CHOICE <input type="checkbox"/>	5TH CHOICE <input type="checkbox"/>	___ CHOICE <input type="checkbox"/>
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Evaluation Criteria

**Provincial Post-secondary Study Bursary – Air Cadet League of Canada
Quebec and Ottawa Valley Provincial Committee**

The result is based out of 100 points, which are divided as follows:

Cadet File (10 %)

- This will take into account cadet participation during his/her time at the squadron:
 - **Summer Camps or virtual attended:** 1 point each (maximum of 5 points)
 - **Current rank:** Cpl/FCpl – 1 point; Sgt – 2 points; FSgt – 3 points; WO2 – 4 points; and WO1 – 5 points

School Record (40 %)

- **General Average:** Based on the academic results, as found in the June report card of the preceding school year 70 to 74% – 15 points; 75 to 79% – 20 points; 80 to 84% – 25 points; 85 to 89% – 30 points; 90 to 94% – 35 points; and 95 to 100% – 40 points.

Letter from current School Administrator (5 %)

- It is important that the candidate attach a letter from a school administrator attesting to the fact that he/she is a full-time student at a recognized educational institution. The full 5 points are awarded if this attestation is submitted within the established deadline.

Letter of recommendation from the Chairperson and Commanding Officer (5 %)

- A letter from the Chairperson and the Commanding Officer that explains why they chose this candidate. The full 5 points are awarded if this attestation is submitted within the established deadline.

Personal Narrative - according to CPQVO-203EV evaluation (10 %)

- Candidates must submit a personal narrative justifying their reasons for applying for the bursary.

Interview - according to CPQVO-203EV evaluation (30 %)

- Candidates will be interviewed by a selection committee established by the Regional Coordinator. This interview will take into consideration the candidate's motivation for further studies, continuity within the cadet program and personal determination.

It should be noted that priority for the study bursary will be given to cadets returning to the squadron in September as a cadet, CIC Officer or Civilian Instructor.